

## Clinical Placement - Responsibilities

Undergraduate Secondary, PE, Music - EDU467  
GTL All Grade Levels and Content Areas - EDU567  
15 Weeks - Fall or Spring

	Teacher Candidate (TC)	Cooperating Teacher (CT)	University Supervisor (US)	ESOL Supervisor (if applicable)	
Month 1	Begin on the first day with your placement	<b>*Upload License Verification Information</b>	Orientation with Teacher Candidate and Cooperating Teacher	Connect w/ TC and CT	Month 1
	Must work contract hours at placement; at Corban Monday evenings (TUG only)	<b>*1st Formal Lesson Observation – formal lesson plan required 24 hours in advance</b>	Provide support; maintain regular contact with TC and CT		
	Work on Capstone	TC is integrated as much as possible to be upfront and seen as a teacher, small and whole group instruction as CT sees fitting	<b>*1st Formal Lesson Observation</b>		
Month 2	Continue to work on Capstone, read each section carefully, discuss unit for TPA, discuss advocacy project	<b>*2nd Formal Lesson Observation - formal lesson plan required 24 hours in advance</b>	Provide support for Teacher Candidate	<b>formal lesson plan required 24 hours in advance</b>	Month 2
	Ensure Content exams have been passed or a plan is in place to complete.	TC is incorporated into regular whole group and small group teaching and planning	<b>*2nd Formal Lesson Observation</b>		
			<b>*3rd Formal Lesson Observation</b>		
Month 3	3-Weeks FT Teaching – break into 1 week then a 2-week chunk if possible	<b>*Complete Formative Evaluation</b>	<b>*Complete Formative Evaluation</b>		Month 3
	Work on Capstone & ESOL requirements (if applicable)	Transition to TC teaching full classes	Support TC with Capstone as needed		
		<b>*3rd Formal Lesson Observation - formal lesson plan required 24 hours in advance</b>	<b>*4th Formal Lesson Observation</b>		
Month 4	Complete any remaining licensing requirements and NES tests	<b>*4th Formal Lesson Observation – formal lesson plan required 24 hours in advance</b>	<b>*5th Formal Lesson Observation</b>	<b>*2nd Formal Lesson Evaluation plan required 24 hours in advance</b>	Month 4
	Attend SEA Awards (TUG only)	<b>*ESOL Observation (if applicable)</b>	<b>*6th Formal Lesson Observation</b>	Connect w/ CT and TC	
	Upload and submit Capstone	Confirm all TK20 formal lesson observations are complete	<b>*Complete Summative Eval. &amp; TC Dispositions Eval.</b>		
	Visit other classrooms for short amounts of time, continue to actively teach in classroom	<b>* Complete Summative Evaluation, Dispositions Eval, CT Survey in TK20</b>	<b>* Grade Capstone Project</b>		

\* To be submitted on Tk20